



Annual General Meeting Minutes

For Main Street Orewa t/a

DESTINATION OREWA BEACH

Wednesday 17th September, at 5.30pm

Present:

Adrienne Kohler, Hibiscus Matters
Anna McGovern, More FM/Mediaworks
Barbara Everiss, Commercial Landowner
David Carrel, Harcourts Cooper & Co
Hellen Wilkins, Dest. Orewa Beach (Secretary)
Leanne Little, Forrest Funeral Services
Jeanine Mitchell, North Harbour Law
Tracella Owens, CAB Hibiscus Coast

Andy Mackie, Vino Orewa
Anne Pretorius, Never Ending Books
Chris Norris, Allbrand (Assoc. Member)
Glenn Carpenter, Ray White Carpenter Realty
Jake Law, Hibiscus & Bays Local Board
Kim Lyons, First Rate Mortgages
Lisa Siddens, ASB
Vanessa Grant, Orewa Framing Studio (Chair)

Apologies:

Suia Westbrook, Coastlab
Clinton Sanford, Baldry Sanford
James Hockley, Deal Local (Assoc. Member)

Mark Brogan, Shoreward Gastrobar
Anatole Bogatski, Estuary Arts Centre
Steve McClean, New World Orewa

The required quorum was met.

Move: **B.E** Second: **L.L** **CARRIED**

1. Associations Interest Register

Disclosure of conflicts of interest and related party transactions, as detailed in Item #7 of the 2025 Audit Report.

2. Minutes

Minutes of the previous AGM held 18th September 2024 to be confirmed as a true and correct record of the business transacted.

Resolution 1: That Destination Orewa Beach confirm and approve the 2024 Main Street Orewa AGM Minutes (held on 18th September 2024)

Move: **D.C** Second: **A.Mc** **CARRIED**

3. Executive Committee Reports

3a) Chairpersons Report

Resolution 2: That Destination Orewa Beach receive the Chairpersons report for the 1 July 2024 to 30th Jun 2025 financial year.

Move: **V.G** Second: **J.M** **CARRIED**

3b) Business Association Managers Report – Power Point Presentation

Resolution 3: That Destination Orewa Beach receive the 2024/2025 Business Association Managers report for the 1 July 2024 to 30th Jun 2025 financial year.

Move: **H.W** Second: **T.O** **CARRIED**

4. Treasurers Report

In the absence of Clinton, Hellen Wilkins read the Treasurers Report and gave a verbal update from the Audit outcomes to date.

Resolution 4: That Destination Orewa Beach receive the 2024/2025 Treasurers Report.

Move: **L.L** Second: **L.S** **CARRIED**

5. End of year financial statements, performance report and audit to 30 June 2025

*Resolution 5: That due to a delay in the completion of the audit process, the Annual General Meeting accepts the **Performance Report** for the financial year ending 30 June 2025 as presented. Further, the Executive Board of Destination Orewa Beach be authorised to review and approve the finalised Financial and Audit Report, along with the Auditor’s Letter, at its first scheduled meeting in October 2025.*

It is noted that the fully audited Financial Report for the 2024/2025 financial year will be formally tabled and moved at the 2026 Annual General Meeting.

Move: **K.L** Second: **D.C** **CARRIED**

6. Proposed Budget for 1 July 2026 to 30th June 2027 Financial Year

Resolution 6: That Destination Orewa Beach receive and approve the 2026/2027 budget (as detailed below) which includes a BID targeted rate grant of \$341,276.84 (which equates to a 4.5% or \$14,696.13 increase over the 2025/2026 targeted rate grant of \$326,580.71)

Income	Budget 26/27
Associate Members Income	\$ 1,200.00
Land Owner Contributions	\$ 5,925.00
BID Targeted Rate Grant	\$ 341,276.84
<i>BID Targeted Rate 2025/2026 year – \$326,580.71</i>	
<i>Proposed 4.5% increase 2026/2027 year = \$14,696.13</i>	
Interest Received	\$ 2,500.00
Total Income	\$ 350,901.84

Further ask the Hibiscus & Bays Local Board recommends to the governing body to include the amount of \$341,276.84 in the Auckland Council draft 2026/20276 annual budget consultation process.

Move: **J.M** Second: **K.L** **CARRIED**

7. Strategic Action Plan from 01 July 2025 to 30 June 2027 which aligns with the 2026/2027 Draft Budget

Resolution 7: that Destination Orewa Beach approve the Strategic Action Plan for the period 1 July 2025 to 30 June 2027, which aligns with the 2026/2027 Draft Budget. The Association notes the Executive Committee has authority under the Constitution (Rules of the Association) to make changes to the Strategic Action Plan as necessary throughout the period.

Move: **B.E** Second: **A.Mc** **CARRIED**

8. Election of Members to the Executive Committee

8) Committee Nominations

In accordance with rule 14.4 of the Destination Orewa Beach (Orewa Business Association) Constitution 2022 around Executive Board Members, *'if the number of nominations received prior to the AGM are less than to the maximum number of voting member positions on the Executive Committee, the persons nominated shall be deemed elected and further nominations can be received at the AGM, and if the number received is equal to or less than the number of remaining voting positions, the candidates nominated shall be deemed to be elected.'*

The maximum number of VOTING Executive Board Members is **12**

+ 2 Non-voting Board Members + 1 Associate Board Member + 1 Local Board Representative
(Maximum overall total of Executive Board Members is 16)

Voting Board Members re-nominated:

(1)	Vanessa Grant	Orewa Framing Studio
(2)	Leanne Little	Forrest Funeral Services
(3)	Barbara Everiss	Commercial Property Owner
(4)	Jeanine Mitchell	North Harbour Law
(5)	Steve McClean	New World Orewa
(6)	Lisa Siddens	ASB Bank Orewa
(7)	David Carrel	Harcourts Cooper & Co
(8)	Anna McGovern	Mediaworks (More FM Rodney)
(9)	Mark Brogan	Shoreward Gastro Bar
(10)	Suia Westbrook	CoastLAB
(11)	Andy Mackie	Vino Orewa

Existing Non-Voting Board Members re-nominated:

(12)	Clinton Sanford	Baldry + Sanford (Treasurer)
(13)	Hellen Wilkins	Destination Orewa Beach (Secretary)

Associate Board Member Nomination received: None to date

New Board Member Nominations received: None to date

Local Board Representative: (14) Jake Law, Hibiscus & Bays Local Board Representative (*as at the time of writing this Agenda*)

Board member resignations received at year end 2025: Jonathan Rigg. After being on the Board of Destination Orewa Beach since its inception and previously as the Orewa Combined Businesses Association, the Board would like to thank Jonathan for his commitment to Orewa and the Board over his 5 decades long tenure.

The nominations above total less than the maximum numbers permitted and with no Associate Board Member nomination received no resolution is needed as 14.4 as noted above, denotes the Board Members are duly elected.

Chairperson, Deputy Chair and Treasurer positions will be duly elected at the first Board Meeting after the AGM. 2024 / 2025 positions will be held in place until this time.

9. Appointment of Auditor

Resolution 9: Destination Orewa Beach (Orewa Business Association) shall appoint William Buck as Auditor for the 2025/2026 financial year.

Move:

Second:

CARRIED

It was noted that a change of Auditor may be considered for the 2026/2027 year audit.

10. Special Resolution

Resolution 10: That the existing 2022 Business Association Constitution (rules) document be replaced with the proposed new Constitution (rules) dated 17th July 2025 presented at the Annual General Meeting of Destination Orewa Beach (Orewa Business Association) on 17th September 2025.

Additions (to item 11.6) covering Resolution of Conflict as an Incorporated Societies mandatory policy were added to the existing Constitution document (dated 2022). Special Resolution to replace this document with the proposed Destination Orewa Beach (Orewa Business Association) Constitution (dated July 2025).

And

Specifically, to replace references to the Incorporated Societies Act 1908 with Incorporated Societies Act 2022, in order to align with current legislation and maintain constitutional accuracy and compliance.

A copy of the proposed new Constitution (dated July 2025) can be viewed [here](#)

Reason:

Amendments of the current Constitution (rules) of the Destination Orewa Beach (Orewa Business Association) as above are required to ensure those rules pertaining to the BID programme are consistent with the Incorporated Societies Act and the Auckland Council Business Improvement District (BID) Policy.

11. To approve the submission of 2025/2026 annual accountability reporting as required and set out in the BID Policy 2025 V1.5

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|---|---|
| <ul style="list-style-type: none">* Mandatory Governance Summary* AGM Agenda, financial statements & Strategic Action Plan | <ul style="list-style-type: none">* Mandatory Management Summary* Income & expenditure budgets |
|---|---|

Resolution 11: That Destination Orewa Beach approve submission of the 2025/2026 annual accountability reporting as required and set out in the BID Policy 2025 V1.5

Move: **L.L** Second: **L.S** **CARRIED**

12. Questions and Suggestions from the floor

- Kim Lyons asked re water reservoirs on the Coast - Jake gave a detailed and concise answer.
- Discussion took place around businesses in locations such as Grand Drive or Hilltop and the value they would/wouldn't gain from being part of Destination Orewa Beach. Hilltop shops are included as Associate Members of the Silverdale Business Association if they choose. If any Grand Drive businesses engage with DOB, consideration should be given to accepting them as Associate Members.
- Suggestion was made re increasing the Associate Members fee. This is worthy of further discussion as long as the perception of value for money is retained.
- A very brief overview of the expansion issue in Onehunga was given and the importance of an up to date business association database.
- Tracella Owens (C.A.B) advised that they offer Language support so if any business with English as a second language needs support, direct them to the C.A.B

Meeting closed at: 6.40pm