



# Annual General Meeting Minutes

For Destination Orewa Beach Business Assoc.

Held Via Zoom

*Under temporary amendment to the 2021 Constitution, Section 18(1)a of the COVID Response (requirements for Entities – Modifications and Exemptions) Act 2020*

On Wednesday 24<sup>th</sup> November, 2021 at 5.30pm

1. On-line RSVP's: Barbara Everiss, Orewa commercial landowner  
Clinton Sanford, Baldry + Sanford  
David Carrel, Barfoot & Thompson  
Kim Lyons, First Rate Mortgages  
Vanessa Grant, Orewa Framing Studio  
Leanne Little, Forrest Funeral Services  
Jonathan Rigg, Orewa commercial landowner **unable to attend**  
Eric Blake, The Ramada Suites Orewa  
Steve McClean, New World Orewa  
Jeanine Mitchell, North Harbour Law  
Gayle Hill, Destination Orewa Beach  
Hellen Wilkins, Destination Orewa Beach  
Janet Fitzgerald, Hibiscus Bays Local Board  
  
Sandra Urwin, Animal Healthcare Centre  
Imogen Witt, Kawau Bay Kitchen  
Jeremy Watson, Kawau Bay Kitchen  
Petra Hewitt, Orewa Optics  
Carol Sommerville, Main Street Orewa **unable to attend**  
Chris Hunt, North Harbour Law  
Michael Hawkins, North Harbour Law
2. Apologies: Anne Pretorius, Never Ending Books  
Vaughan Reed, Vibe.fyi

**Move:** DCarrel

**Second:** LLittle

**CARRIED:**

### 3. Minutes

The Minutes of the previous AGM held on 28<sup>th</sup> October 2020 to be confirmed as a true and correct record of the business transacted.

Resolution 1: That Destination Orewa Beach confirm and approve the 2020 AGM Minutes of Destination Orewa Beach (held on 28<sup>th</sup> October, 2020)

Move: DCarrel

Second: BEveriss

CARRIED:

#### 4. Executive Committee Report

##### 4.a) Chairperson's report

Resolution 2: That Destination Orewa Beach receive the 2020/2021 Chairperson's Report for the 1 July 2020 to 30 June 2021 financial year.

Move: VGrant

Second: KLyons

CARRIED:

##### 4.b) Manager's report

Resolution 3: That Destination Orewa Beach receive the 2020/2021 Manager's Report for the 1 July 2020 to 30 June 2021 financial year.

Move: HWilkins

Second: EBlake

CARRIED:

#### 5. Treasurer's report

##### 5.a) Treasurer's report, end of year financial statements, performance report and audit to 30 June 2021.

Resolution 4: That Destination Orewa Beach receive and approve the treasurers report, Annual Financial Statements and audit report for the Financial Year 1 July 2020 to 30 June 2021.

Clinton advised, the accounts have been circulated and audited.

- There was an operating surplus of \$9,298 generated.
- The Asset replacement account is sitting at \$80,000 which is perfectly adequate.
- Working capital Ratio is sitting at 1.1:1. In a trading business this would be considered tight – however given the nature of cash flows from Auckland Council this ratio is more than adequate.
- There was a 1.4% overspend in capital expenditure which is all in due course. (ie unforeseen expenditure on maintenance of the 3 Orewa gateway signs).

Kim Lyons asked for clarity around the \$160k promotional expense in 2020 Vs \$110k in 2019. This was due to the events impacted over the year - less expenditure out but also less sponsor funds in.

Move: CSanford

Second: SMcClean

CARRIED:

##### 5.b) Proposed Budget for 1 July 2022 to 30 June 2023.

Resolution 5: That Destination Orewa Beach receive and approve the 2022/2023 budget (as detailed below) which includes a BID targeted rate grant amount of \$271,665, noting this equates to a 4% increase of \$10,448.42 over the BID

targeted rate grant for the 2021/2022 year.

Further ask the Hibiscus & Bays Local Board recommend to the governing body the amount of **\$271,665** be included in the Auckland Council draft 2021/2022 annual budget consultation process.

<b>Income</b>	<b>Budget 22/23</b>
Associate Members Income	\$1,000
Land Owner Contributions	\$5,925
Levies Received	\$271,665
Interest Received	\$1,440
<hr/>	
Total Income	\$280,030

Move: *KLyons*

Second: *DCarrel*

CARRIED:

### 5.c) Strategic Action Plan (3 year) for 1 July 2021 to 30 June 2023

Resolution 5: That Destination Orewa Beach approve the Strategic Action Plan for the period 1 July 2021 to 30 June 2023. That the Association note the Executive Committee has authority under the Rules of the Association to make changes to the Strategic Action Plan as necessary through the period.

**A hard copy of this is available at all times, for viewing.**

Move: *HWilkins*

Second: *LLittle*

CARRIED:

## 6. Election of Members to Executive Committee

### 6.a) Committee Nominations

In accordance with rule 15.5 of the Destination Orewa Beach Constitution 2012 around Executive Board Members *"If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected"*. Nominations for the Executive Committee 2021 / 2022 are below.

Existing Board members re-Nominated:

Vanessa Grant	Orewa Framing Studio (CHAIR)
Leanne Little	Forrest Funeral Svics (DEPUTY CHAIR)
Vaughan Reed	Vibe fyi
David Carrel	Barfoot & Thompson, Orewa
Eric Blake	Ramada Nautilus Apartments
Kim Lyons	First Rate Mortgages
Jonathan Rigg	Rigg Properties
Barbara Everiss	Commercial Property Owner

New Board Member Nominations:

Steve McClean	New World Orewa
---------------	-----------------

Jeanine Mitchell North Harbour Law

Non-voting Members re-nominated:

Hellen Wilkins Destination Orewa Beach (SECRETARY)  
Clinton Sanford Baldry + Sanford (TREASURER)  
Janet Fitzgerald Hibiscus & Bays Local Board

Resignations received

Joanne Robertson The Grove  
Richard Worker North Harbour Law

Vanessa thanked the current and past members for their commitment to the Board.

The total number of Executive Board Members permitted is 16. The nominations above total 13.

No resolution is needed to move the new Committee, as rule 15.5 denotes the Board Members duly elected.

Chairperson, Secretary and Treasurer positions will be duly elected at the first Board meeting after the AGM. 2020/201 positions will be held in place until this time.

## 7. Appointment of Auditor

Resolution 8: That Under Rule 18 of the Destination Orewa Beach Constitution 2011 Destination Orewa Beach appoint William Buck as Auditor for the 2021/2022 financial year.

Move: *LLittle*                      Second:      *SMcClean*                      CARRIED:

## 8. Questions and suggestions from the floor

Hellen asked all those on line for the AGM to forward any suggestions on how the surplus event funds for the 21/22 year could be spent so we can have budgets / proposals etc in place prior to the end of this financial year for reporting at the next AGM. Suggestions around assets, beautification, promotions, marketing options etc.

\*\*\*\*\*

David Carrell verbalised his appreciation for being part of the committed, diverse and cohesive Board of Directors.

Full respect was paid to Richard Worker for his long term, unconditional commitment to the Board for 10 years + and all that he brought to the Board and to Orewa over this tenure.

The Board may provide support in regard to Governance but paid all due respect to Hellen and Gayle for putting all actions into place and delivering a great outcome and some great events.

David extended a warm welcome to new Board members Steve and Jeanine.

\*\*\*\*\*

Meeting closed at: 6.13pm

---