

# Minutes for Destination Orewa Beach ANNUAL GENERAL MEETING, 2017

Unit N, 350 Hibiscus Coast Highway, Orewa. 5.30pm Tuesday 29<sup>th</sup> August 2017

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**Present:** Richard Worker (DOB Board Deputy Chair), Kim Lyons (DOB incoming Chair), Jonathan Rigg (DOB Board), Barbara Everiss (DOB Board), Hellen Wilkins (DOB Secretary), Paul Murphy (DOB Board), Clinton Sanford (DOB Treasurer), Eric Blake (DOB Board), Vicki Watson (HBB Local Board DOB Board), Angela Baird (ANZ incoming DOB Board), Leanne Little (Forest Funeral Services, incoming DOB Board), Jo Robertson (The Grove Orewa, Incoming DOB Board)

Cherie Harlock (McDonalds Orewa), Catherine Versalko West (Orewa New World), Tracey Floyd (Associate Member, Ask Your Accountant), Anna McGovern (More FM Rodney), Janice Sapsworth (Orewa Menswear)

**Apologies:** Vaughan Reed, Labyrinth Solutions (DOB Incoming Board), Gayle Hill, Destination Orewa Beach

**RSVP'd but didn't attend:** Ben Goldsmith (ANZ Bank), Samantha Martinez (Asbestos Environmental Consultants), Holly Royal (360 Osteopathy), Anthony Wentworth (Life Pharmacy Orewa)

## WELCOME BY RICHARD WORKER (DEPUTY CHAIRMAN)

### Minutes of 2016 Annual General Meeting approved

Moved: **JR**

Seconded: **CVW**

**Carried:**

### FINANCIAL REPORT

Presented by Clinton Sanford of baldry + sanford.

Apollo Accounting Limited has conducted an audit to the end of financial year 30 June 2017, presented balance sheets and profit and loss accounts to 30<sup>th</sup> June 2017.

The annual accounts show good management of funds and a small surplus of \$917 which is good considering several operating costs arose which were not budgeted for, yet still managed within the overall budget.

Clinton also pointed out that on 8<sup>th</sup> September 2017 the Orewa Business Association will be 20 years old.

<b>MOTION:</b> Audited Annual Financial Statements for the end of financial year 30 June 2017 be accepted and approved
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Moved: <b>JR</b>
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Seconded: <b><u>KL</u></b>
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<b><u>Carried</u></b>
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### EXECUTIVE COMMITTEE

We have a full board, within the numbers allowed under the existing 2012 Orewa Beach Constitution of:

A Chairman, plus

Not more than two non-voting members

Not less than five and not more than 11 voting members

One local executive committee (Local Board) representative (non-voting position)

One Associate Member

= 16 members in total maximum

2017 / 2018 Nominated and Re-Nominated Board members are:

**Existing board members re-standing:**

- |    |                 |                                  |
|----|-----------------|----------------------------------|
| 1. | Kim Lyons       | First Rate Mortgages (CHAIR)     |
| 2. | Richard Worker  | North Harbour Law (Deputy Chair) |
| 3. | Jonathon Rigg   | Pamber Ltd                       |
| 4. | Barbara Everiss | Flowers by Joanne                |
| 5. | Eric Blake      | The Ramada Nautilus Suites       |
| 6. | Paul Murphy     | Shafer Design                    |

**New nominations received:**

- |     |               |                                     |
|-----|---------------|-------------------------------------|
| 7.  | Jo Robertson  | The Grove Orewa, Retirement Village |
| 8.  | Leanne Little | Forrest Funeral Services            |
| 9.  | Vaughan Reed  | Labyrinth Solutions                 |
| 10. | Angela Baird  | ANZ Bank, Orewa                     |

**Non-voting members re-standing:**

- |     |                 |                                     |
|-----|-----------------|-------------------------------------|
| 11. | Clinton Sanford | baldry + sanford (Treasurer)        |
| 12. | Hellen Wilkins  | Destination Orewa Beach (Secretary) |

**Local Board Representative (non-voting):**

13. Vicki Watson, Hibiscus Bays Local Board

**MOTION:** for all the above nominations (collectively) to be duly elected

Moved: **JR**

Seconded: **EB**

**Carried**

**Resignations Received from the former Board**

Nigel Rigg	Rigg Family Trust
Brie Edwards-Adams	Beachcomber Motel
Ramona vanderlee	Charlie Coco's
Nik Sams	SUP Shed
Petra Hewitt	Orewa Optics

Richard gave thanks to Brie, Ramona, Nigel, Nik and Petra for their commitment to the Board of Directors.

**APPROVAL OF CONTINUANCE OF BALDRY + SANFORD AS TREASURER FOR THE 2017 / 2018 YEAR.**

**MOTION:** That baldry + sanford be confirmed as Treasurer for the 2017 / 2018 year

Moved: **EB**

Seconded: **BE**

**Carried**

## APPROVAL OF CONTINUANCE OF APPOLLO ACCOUNTING AS AUDITOR FOR THE 2017 / 2018 YEAR.

**MOTION:** That Appollo Accounting be confirmed as Auditor for the 2017 / 2018 year

Moved: **EB**

Seconded: **KL**

**Carried**

## APPROVAL OF THE 2018 / 2019 BID LEVY.

**MOTION:** The 2018 / 2019 BID levy of \$232,220 be approved, based on a 4% BID Levy increase (total increase \$8,931)

Moved: **EB**

Seconded: **CVW**

**Carried**

The 4% increase will allow for significantly increased digital media strategies to promote Orewa as a preferred destination locally, regionally, nationally and internationally.

Hellen outlined that although a 4% increase was proposed, this reflects as NO increase to all properties due to two new commercial properties being completed in Orewa over the past financial year, which dilutes the per property levy.

## OPERATIONS REPORT (power point presentation) BY BUSINESS ASSOCIATION MANAGER

**MOTION:** The Operations Report be approved

Moved: **PM**

Seconded: **BE**

**Carried**

Richard thanked Hellen and Gayle for a successful year and for their commitment to the businesses and the community.

## GENERAL BUSINESS

CCTV update, Eric Blake provided a succinct update on the CCTV proposed plan to date:

Although the perception is that Orewa is safe with low levels of crime, there is an element of crime in the town.

3 quotes have been received to date with 2 more still pending. All meet the brief and provide comparable levels of infra structure and technology.

At this stage 7 cameras would be installed – 5 with dual aspect lenses to create 12 views.

Camera placement would be the 3 entry points to Orewa, Moana Reserve and the Main Beach Reserve (opposite the BP station), the access way behind Creoles / Horse & Harp and Hillary Square.

Many of the existing wifi receiver placements could be used for camera placement, reducing the cost impact.

Any system would be a 'recorded / viewing history' system rather than a 24/7 monitored system

Auckland Transport poses the largest hurdle with A.T licensing fees (per lamp post) applicable, and up to \$140 per pole cost to access / use power

Based on quotes received to date, divided by the current number of businesses in Orewa the investment would be +/- \$200-\$250 per business (unless external funding is sought)

***Process from here on in:***

Hold a Q & A session with businesses, the Police and the preferred CCTV supplier.

An "agree / don't agree" ballot to all businesses will then be undertaken

If majority agreement is gained, seek funding options (Lotteries commission / Local Board etc)

Install

NOTE: annual maintenance costs are additional to the install costs

Catherine Versalko West (New World) raised a very good point re trigger for Police to investigate thefts due to their criteria for thefts to be \$500 + value before they will take action?

If the above police stance continues, will the cameras in effect purely be for tracking cross boarder offenders and anti-social behaviour in Orewa rather than assistance with retail / business theft?

Cherie Harlock (McDonalds) advised re the Police asking her to install a camera on a pole on her property, at her cost. If the town-wide CCTV program proceed it is best for her to wait as a camera would be in her vicinity, rather than outlay the funds for this herself.

Richard Worker noted that addition to any town wide CCTV, all businesses need to take accountability for their own CCTV / Security requirements.

**ANY QUESTIONS:**

**ANY MEMBERS MEMBER'S SUGGESTIONS:**

**INVITATION TO SUPPER:**

**MEETING CLOSED AT 6.30PM**

A handwritten signature in black ink, appearing to read 'J. Douglas', with a horizontal line underneath it.